

Team Member: Log In Instructions



1. Make sure you're ready

- You'll need your **OneID** and password, which you use to log in to most other Walgreens systems (such as People Central).
- When you log in to W Connect the first time, we'll send you a text message with an activation ("ping") code. If you haven't signed up for **Two-Step Verification** to receive these texts, log in to MyPassport (mypassport.walgreens.com) on a computer at work with your OneID, click *Two-Step Verification*, click *Add a Verification Method* and enter your mobile phone number.

i Please note: If you are activating two-step verification for the first time, you need to log in to MyPassport on a computer at work – it doesn't work remotely. Sometimes when automatically pasting the verification code from a text message into the OneID form on your phone, the *Sign On* button doesn't activate so you can tap it. If that happens, simply tap any key and it will activate.

2. Download the W Connect app

Apple



Android



Need help?

If you need help with your OneID or setting up Two-Step Verification please ask your manager for assistance. If they need help they can open a Fix It ticket (stores) or a DWP ticket (other locations).